

**Identification**

Position Title: **VOLUNTEER FIREFIGHTER**  
Division: Volunteer Operations  
Immediate Supervisor: Captain

**Job Summary**

Performs duties, both in emergency and non-emergency situations, related to fire protection, emergency medical services, hazardous materials response, and emergency management delivery. Serves as the principal hands-on labor for providing fire district emergency and non-emergency services to the community.

**Job Scope**

No supervisory responsibilities

**Principal Duties & Responsibilities**

May include, but is not limited to:

- Responds to fire incidents and conducts tasks including offensive and defensive fire attack, ventilation, salvage, overhaul, or fire-ground support operations.
- Responds to emergency medical incidents and serves as a member of the medical team.
- Drives and operates emergency vehicles owned by CMFE and is enrolled in the CMFE driver training program and is certified in emergency operation of CMFE vehicles
- Assists in maintaining all apparatus and tools of the district including non-powered tools such as axes, pike poles, ladders, and other miscellaneous equipment.
- Conducts station maintenance of the facilities including the equipment associated with the buildings.
- Responds to hazardous materials incidents and assists in the identification, mitigation, and containment of hazardous material spills.
- Participates in public education programs by assisting in conducting Fire District tours, demonstrations, and presentations.
- Participates in pre-fire planning in reviewing target hazards within the district and establishing actions to be taken at the time of the incident.
- In the absence of a company officer may be assigned to fill a leadership role within assigned company.
- Must adhere to personnel policies and guidelines correctly, maintain discipline, promote harmony, exercise sound judgment, and cooperate with other officials and the public.
- Performs all other duties as assigned.

**Required Skills, Knowledge, & Abilities**

Ability to act as an effective team member at all emergency incidents involving fire protection, emergency medical services, and emergency management functions. Ability to communicate and effectively deal with the general public and school age children. Ability to perform effectively under stressful and adverse conditions.

Skills in firefighting, rescue techniques, hazardous materials operations, and emergency medical techniques. Skills in performing search and rescue, forcible entry, ventilation, salvage and overhaul, and support functions at fire incidents. Skills in providing support functions for all emergency service delivery areas.

Knowledge of fire behavior, building construction, hazardous materials identification, district policies, district standard operating guidelines, rescue principles.

**Minimum Requirements of the Position**

- No experience required for the position.
- Must reside within the boundaries of Central Mason Fire & EMS. The District may allow exceptions for volunteers who live outside the area and can demonstrate active participation in training, alarms, volunteer duty shifts, and other District functions.
- Must meet knowledge, health, and physical qualifications established by CMFE. All newly promoted-personnel in CMFE are required to complete a one-year probationary period.
- 18 years old or older at time of appointment.
- Must have a high school diploma or have a G.E.D. certificate or equivalent.
- Must possess and maintain a driver's license in the State of Washington. Must have access to a vehicle with insurance.
- Must be capable of reading, writing, and speaking the English language.
- Must be a U.S. citizen or have a valid work permit and alien registration number.
- Must be capable of accomplishing the computer tasks required of this position.
- Must pass a criminal background check and driving record check.
- Must complete a physical exam.
- Must complete the annual fit test consisting of wearing 45 pounds for 3 miles in 45 minutes (up to one-hour max).

**Required Licenses, Certifications, & Education**

- Completion of a NFPA Firefighter I training program
- Maintain first aid/CPR certification
- National Incident Management System IS-700, ICS 100, ICS 200
- Central Mason Fire and EMS approved Driver Training Program.
- Washington State or IFSAC Hazardous Materials Awareness & Operations.

- Must complete NWCG Firefighter 2 (Red Card) training, or if not so, training must be obtained within one year of date of promotion. The position does not require that the employee maintain a red card, but the initial training and annual updates must be completed.
- Must meet the basic minimum state and federal industrial health and safety response requirements as defined under the CMFE training matrix and applicable statutes.

#### **Desired Licenses, Certifications, & Education**

- IFSAC Firefighter I
- IFSAC Firefighter II
- Washington State Emergency Medical Technician
- Intravenous Therapy Technician
- NWCG Firefighter 2 (Red Card)
- CMFE Driver/Operator Certification Program
- National Incident Management System IS-800

#### **Appointment Authority**

This position is filled by appointment of the Chief of the Department. Volunteer Firefighters are at will in nature and serve at the pleasure of the Fire Chief.

#### **Physical Demands & Working Environment**

*The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.*

**Environment:** Exposure to extreme heat, cold, humidity and temperature swings working indoors and outdoors; excessive noise of emergency equipment; the noise level may be very loud when responding to emergency calls and when working at a fire or other emergency incident; exposure to dust, gases, chemicals, smoke, and blood-borne pathogens; occasional exposure to explosives at fires or other hazardous materials calls; works in and around heavy equipment with exposure to moving mechanical parts; exposure to vibration from equipment and vehicles; operations of foot controls or repetitive foot motion; may work at substantial heights; wears appropriate personal protective equipment including goggles, ear plugs or other auditory protective equipment, face protector, turn-outs, safety shoes, gloves and a self-contained breathing apparatus.

**Physical:** Primary functions require sufficient physical ability to work both indoors in an office-type setting and outdoors in extreme weather conditions. CONTINUOUS sitting and upward and downward flexion of neck; side-to-side turning of neck; twisting and bending at the waist; and reaching below the shoulders; lifting and carrying of objects weighing up to 100 pounds. FREQUENT standing; walking and walking on uneven ground; reaching at and above the shoulder; power grasping, and pushing and pulling of objects and equipment; fine finger dexterity, simple grasping and repetitive use of hands to manipulate equipment controls, keyboard and other office equipment. OCCASIONAL running, crawling, kneeling, climbing, balancing and squatting; lifting and carrying objects more than 100 pounds with or without assistance. Volunteer Firefighters may also be required to work under the following conditions: wearing protective gear, carrying appropriate tools, and wearing self-contained breathing apparatus, weighing a combined total of up to or over 100 pounds, while performing emergency duties.

**Vision:** Must see in order to perform essential job tasks; respond to incidents, provide care; operate emergency vehicles and apparatus; keep records, operate a computer, and perform office work; maintain station and equipment.

**Hearing:** Must be able to hear instructions, radio messages, and emergency tones, alarms and other warning devices; sufficient to perform essential job tasks. Vision and hearing must be sufficient to meet NFPA Medical Evaluation Criteria.

*The statements contained herein reflect general details as necessary to describe the principal functions of this job, the level of knowledge and skills typically required, and scope of responsibility, but should not be considered an inclusive listing of work assignments. Individuals may perform other duties, as assigned, including work in other functional areas to cover absences or relief, to equalize work periods, or otherwise balance the workload.*